

# Understanding Contract Notes

## Support Guide

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## 01 What does a contract note show me?

A contract note is generated and dropped into your document library each time a trade has been made (this will happen approximately 2 business days after a trade has been executed). On your contract note you will see the price at which the order was dealt, the total amount due and the settlement date. After we have processed your investment, our system will automatically generate a new contract note.

The aim of this pack is to provide an easy to understand breakdown explaining what your contract note means.

## 02 Reasons for receiving a new contract note

- If you have paid more money into your pot
- If you have changed your level of risk
- If you have withdrawn some money from your pot

## 03 What should I do if I have a query with my contract note?

If you have an issue with something on your contract note, contact our friendly customer service team and they will try to help you with anything you need. Email [support@munnypot.com](mailto:support@munnypot.com), telephone 03300 535610 or via live chat on our website.

## 04 Who are SEI?

SEI are the custodian who hold your money. So, the money and investments are held separately from our funds. For more information on SEI visit [www.seic.com](http://www.seic.com).



